

Introducing your new mailing partner...

Staplex[®]

Business Products Division

Model TBS Series

Tabster[®]

**Automatic Electric
Tab Applicator**

**New!
TBS-1.5 also uses
1-1/2" Tabs to comply
With Postal Regulations.**

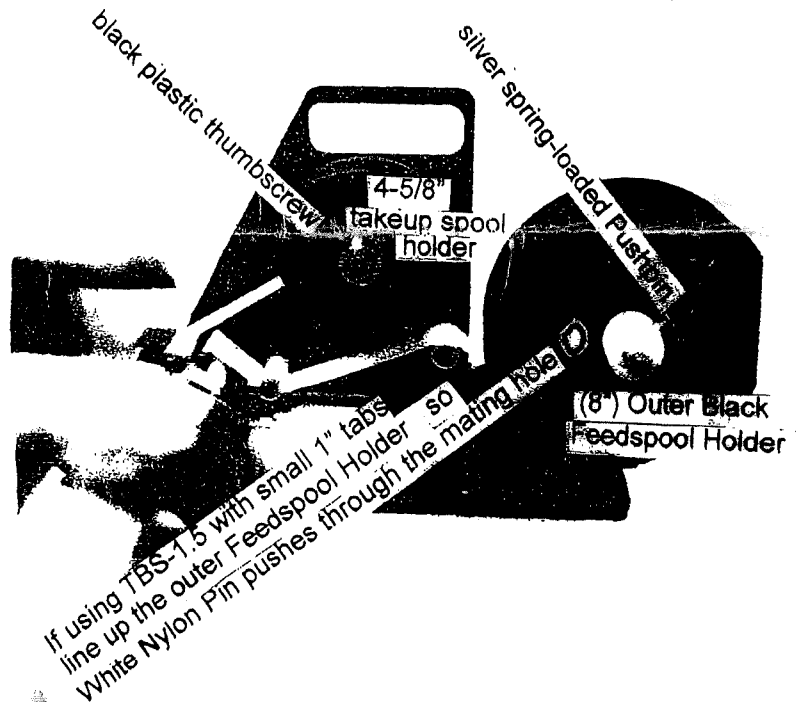
- The Tabster™ applies self-adhesive Perf-tabs™ as quickly as work is inserted!
- Recommended for compliance to U.S. Postal Service regulations
- Completely portable table-top design.
- Fast, labor saving operation
- Re-loads in seconds with a roll of Staplex Tabs™.

Specifications:

Capacity: 2 to 20 sheets of 20-lb. paper or equivalent

Size: 7" wide x 11.5" high x 17" deep

Weight: 14-lbs.



Staplex®, Tabster™ and Perf-Tabs™ are trademarks of The Staplex Company, Brooklyn, New York. Specifications subject to change without notice or obligation.

Staplex

777 Fifth Avenue, Brooklyn, New York 11232-1695, USA

Tollfree 1-800-221-0822 • 718-768-3333 in NYC • E-mail: info@staplex.com • www.staplex.com

The *Staplex*® Company

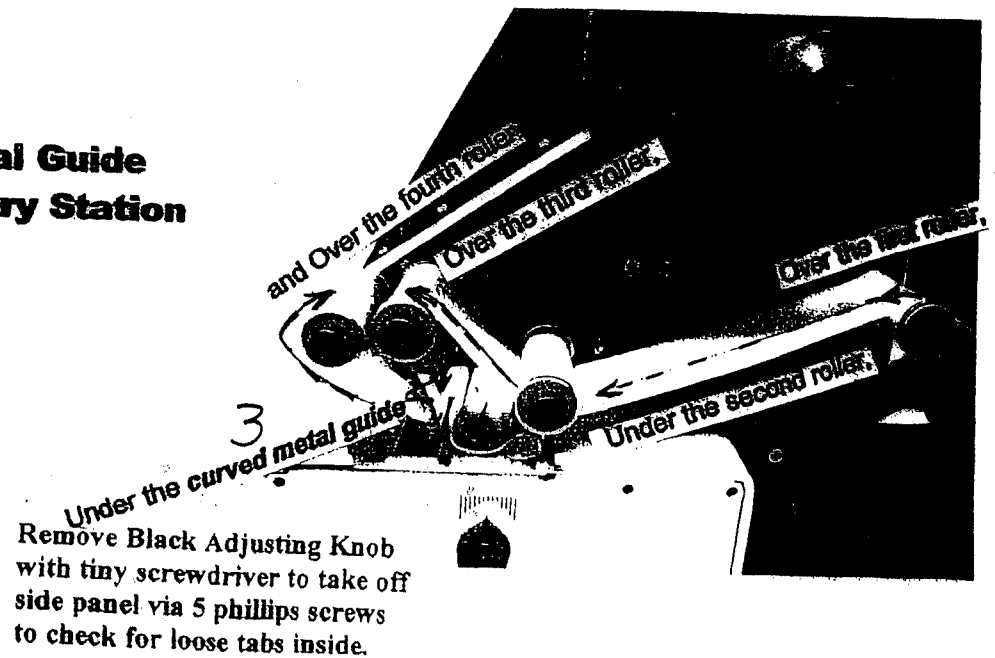
777 Fifth Avenue, Brooklyn, New York 11232-1695, USA

Operating Instructions and Hints for your new STAPLEX Tabster which seals tabs (wafers) onto mailing pieces

To replace a roll of tabs, pull out the spring-loaded pushpin located around the rim of the white nylon roller of the larger (8") black Feedspool holder. When replacing, Push until the pin engages an inner groove of the white nylon roller.

When changing the tab roll, line up the Feedspool location hole with the small positioning pin hole. Use STAPLEX tabs (5,000 per roll) which come on a ready-to-install cassette. Start with the tabs going UNDER the Feedspool tab roll. Then, starting from the back toward the front of the machine, thread the tabs over and under the guides following the picture on the tabber and included with these operating instructions as follows: Over the first roller, Under the second roller, Over the third roller, Under the *curved metal guide*, and Over the fourth roller up and Over to the Takeup spool. Remove the Takeup spool thumbscrew (notice the thumbscrew screws into the Flat portion of the shaft) and thread the beginning of the roll through the two small posts. It is easier if you staple the end of the roll to make a small loop. Put back the front smaller (4") black Takeup spool (again orient the thumbscrew so it hits the flat portion of the shaft.) Just make sure there is tension on the (small) take-up spool. This is so the leading length of the tab feed roll does not cover over the front scanner. You can do this by holding the length of tabs at the front, and turning on the tabber. It will automatically tension.

1. Nipper
2. Curved Metal Guide
3. Tabbing Entry Station



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Accuracy.

Step by Step.

To fine tune Tabber if it won't stop or start, or if tabs don't line up on the perforation in the middle of the tab...

To adjust the location/position of the tab on your mailing piece, there is an Adjusting Knob built into the beige plastic lower right side panel. Turn the adjusting knob SLIGHTLY clockwise or counterclockwise until the tab lands where you want it to be.



Choice

To change between using Clear or White Tabs or visa versa... if you change between using white and clear tabs, there is an adjustment to the curved metal guide that can be made with a Phillips screwdriver. Loosen the lower screw. Next, loosen and move the upper screw as follows: for White tabs, position the upper screw in the higher hole so the bottom of the guide is closer to the front of the machine; for Clear tabs, position the upper screw in the lower hole so the bottom of the guide is closer to the rear of the machine. The positions are marked on the machine as White, and Clear.

See Schematic below.

if you have any questions call Customer Service Toll-Free 800/221-0822 or Email us at info@staplex.com

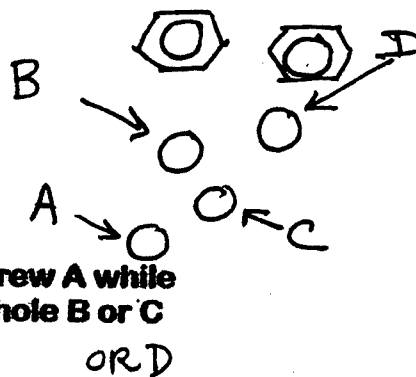
Glossary:

- Feedspot: the larger spool with the tabs on the glossy backing paper.
- Takeup spool: the smaller spool that the empty backing paper rolls onto.
- Tabbing Station: the flat front copper-color entry where the item to be tabbed (sealed with a wafer) is placed and then simply feed into the automatic sealer.
- Automatic Sealer/Tabber/Nipper: The copper-color "pinch point" at the end of the tabbing station.

Tabber direction hints
Scan level 1.2 January 2007

choose position
B, C, or D

- A = just loosen, do not remove
- B = 1" white
- C = 1" clear & 1.5" clear
- D = 1.5" white



Loosen lower screw A while choosing upper hole B or C

OR D



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Operating Instructions and Hints for your new STAPLEX Tabster which seals tabs (wafers) onto mailing pieces

To replace a roll of tabs, gently pull out the silver spring-loaded Pushpin located on the white nylon collar of the large (8") Outer Black Feedspool Holder. Install a roll of tabs onto the white nylon roller so they roll out from the bottom, and locate and push the roll through the ¼" diameter White Nylon Positioning Pin, so the roll moves together with the inner and outer large 8" Round Black Feedspool Holders. If using TBS-1.5 with small 1" tabs, line up the outer Feedspool Holder so the ¼" diameter White Nylon Pin pushes through the mating hole in the Outer Black Holder*.

When reinstalling the large 8" Outer Black Feedspool Holder, gently pull the Silver Pushpin and push the Holder* toward the roll of tabs until it snaps into the groove of the white nylon roller (If Model TBS-1.5 Tabster, there are two grooves-use the inner groove for 1" tabs and the outer groove for the wider 1.5" tabs.)

For reference, there is a picture on the Tabster itself of the tabs threaded around the rollers and curved metal guide, and a description on another sheet of these operating directions. Remove the small 4-5/8" diameter Black Takeup spool Holder by loosening the black plastic thumbscrew (notice the thumbscrew screws into the FLAT portion of the black drive shaft) and after removing the old throwaway spool, push in the new throwaway spool with the 3 holes facing you. Put back the black takeup spool holder and tighten the thumbscrew onto the FLAT portion of the black drive shaft. Tension the roll, by holding the tabs and turning on the Tabster.

To begin tabbing, turn the Tabber on, and insert the mailing piece into the Copper-color Tabbing Station up front. The Copper-color Sealer/Tabber/Nipper will "pinch" closed the tab over the mailing piece, and the tabber will automatically feed and set the next tab in position. Do not pull back the mailing piece before passing it through the flexible copper-color "nipper/sealer". There are no rollers or motors or moving parts so you cannot cause damage, but a tab may fall away off the roll, or land and stick on top of the 3/8" square scanner slot in the front tabbing station feed plate, causing the front scanner not to work. Just pull off those tabs.

If machine does not automatically reset but keeps on running, see *NOTE below.

There is a second scanner underneath the tabbing station that makes the operation virtually foolproof in normal everyday operation, to minimize mis-positioned tabs. However, if this happens, simply remove the wayward tabs with a pair of tweezers or by hand. *NOTE: To cycle the automatic positioning mechanism after the tabber has been sitting a while or when starting production for the first time, run a few tabs, and shut off the machine if it does not stop automatically. Remove any loose tabs and it will be ready to go.

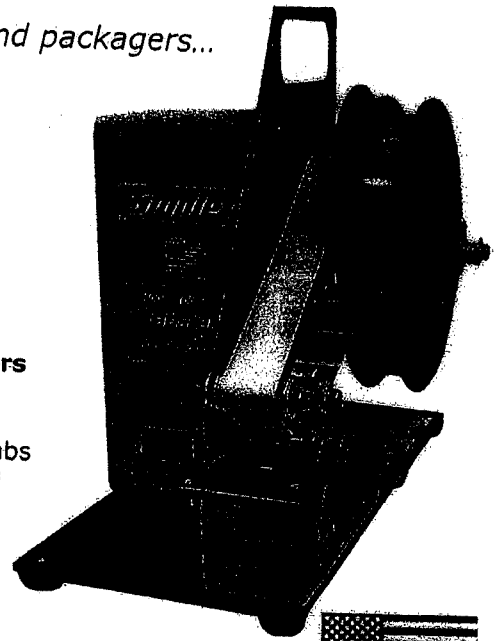
Remove Black Adjusting Knob
with tiny screwdriver to take off
side panel via 5 phillips screws
to check for loose tabs inside.

Introducing the perfect tabber for low volume mailers and packagers...

Staplex®

TBS-1 and TBS-1.5 Tabster® Electric Wafer Seal Applicators

- The TBS-1 and TBS-1.5 Tabster® apply self-adhesive wafers to close self-mailers and tamper-evident flat packs as quickly as work is inserted!
- Photo-optic electronic sensors automatically align and advance tabs
- Recommended for compliance to U.S. Postal Service regulations*
- Completely portable table-top design
- Fast, neat, labor saving operation • Lighted ON/OFF Switch.
- Re-loads in seconds with a roll of Staplex Tabs
 - white, clear or translucent wafer seals (perfed or non-perfed)
 - 5,000 per roll of 1" tabs for Model TBS-1 and Model TBS-1.5;
 - 2,500 per roll of 1.5" tabs for Model TBS-1.5.
- Great for supplementing high-speed machine "misses", CD's, DVD's, pharmaceuticals
- Heavy-duty design and components!
- Capacity: 1" tabs - 30 sheets of 20-lb (75 g/m²) paper or equivalent
1.5" tabs - 50 sheets of 20-lb (75 g/m²) paper or equivalent



MADE IN USA

Applying tabs is now fast, neat and super-easy! Excellent for businesses, schools, religious groups, clubs, organizations, print shops and others for newsletters and mailings. Simply insert the mail piece — from a single page tri-folded letter to multi-page booklets — into the Tabster and it instantly applies the self-adhesive tab around the edge. Remove the mail piece and the Tabster electronically advances and is ready for the next mail piece! Mail without envelopes! The Tabster saves the cost, mailing weight, stuffing and sealing time of using envelopes! Now preparing mailings are faster and more economical - from your laser printer to the mail stream in minutes! The TBS-1 and TBS-1.5 Tabsters really are the perfect helper!

Specifications-

Weight: 14 lbs. (6.4 kg); **Dimensions:** 7" wide, 11.5" deep, 17" high (17.8 cm x 29.2 cm x 43.2 cm)

Minimum distance from side edge of material to center of tab: 1.25" (3.2 cm)

Minimum material width for paper stock if holding from sides: 3" (7.6 cm) - *great for the short sides of #10 folded self-mailers!*

Ordering Information-

Model TBS-1 Tabster Electric Wafer Tabber: 110-125 volts, 50-60 Hz AC [uses 1" diameter Staplex Tabs]

Model TBS-1.5 Tabster Electric Wafer Tabber: 110-125 volts, 50-60 Hz AC [uses 1" and 1.5" diameter Staplex Tabs]

Tabs: Staplex Tabs (20 rolls per case; order by the roll; no minimum order):

1" diameter with perf and without perf

Staplex No. TB-1WHP White 1" PerfTabs with horizontal perf (5,000 per roll)

Staplex No. TB-1WH White 1" Tabs [no perf] (5,000 per roll)

Staplex No. TB-1CLP Clear 1" PerfTabs with horizontal perf (5,000 per roll)

Staplex No. TB-1CL Clear 1" Tabs [no perf] (5,000 per roll)

Staplex No. TB-1TNP Translucent 1" PerfTabs with horizontal perf (5,000 per roll)

Staplex No. TB-1TN Translucent 1" Tabs [no perf] (5,000 per roll)

1.5" diameter with perf and without perf

Staplex No. TB-1WHP White 1.5" PerfTabs with horizontal perf (2,500 per roll)

Staplex No. TB-1WH White 1.5" Tabs [no perf] (2,500 per roll)

Staplex No. TB-1.5CLP Clear 1.5" PerfTabs with horizontal perf (2,500 per roll)

Staplex No. TB-1.5CL Clear 1.5" Tabs [no perf] (2,500 per roll)

Staplex No. TB-1.5TNP Translucent 1.5" PerfTabs with horizontal perf (2,500 per roll)

Staplex No. TB-1.5TN Translucent 1.5" Tabs [no perf] (2,500 per roll)

Ask about the complete line of Staplex Automatic Electric Staplers for business, reprographics and packaging applications - including flat, saddle, multi-head and long reach capacity, including models for up to 100 sheets of 20-lb. (75 g/m²) paper or equivalent!

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For more information, contact:

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