

# EAST FELICIANA PARISH SCHOOL BOARD

CARLOS J. SAM  
Superintendent

RICHARD TERRELL  
President

225-683-8277 ~ 225-683-5420  
225-683-5378



MITCHELL HARRELL  
Vice President

FAX  
225-683-3320

January 4, 2018

## PUBLIC NOTICE

### REQUEST FOR ONLINE BIDS FOR PURCHASE AND REMOVAL OF SURPLUS PUBLIC SCHOOL PROPERTY

The **East Feliciana Parish School Board, Parish of East Feliciana** is accepting online bids for the Items declared Surplus as set out on the attached Board Approved List dated August 25, 2017, for public bidding utilizing on-line auctions process with specified adjusted "**Reserve Bid Prices**" all Items to be sold "**as is**", "**where is**", "**without any warranty whatsoever**", "**to be moved at the successful bidders expense**".

Online Sales - Terms and Conditions: All bidders and other participants of this auction agree that they have read and fully understand these terms and agree to be bound thereby.

**Condition and Location of Property:** All property is offered for sale, "**as is**", "**where is**", "**without any warranty whatsoever**", "**to be moved at the successful bidders expense**". The **East Feliciana Parish School Board, Parish of East Feliciana** makes no warranty, guaranty or representation of any kind, express or implied, as to the merchantability, quantity, kind, character, quality, weight, size, or description of any of the property or its fitness for any use or purpose. All items for sale are used and may contain defects not immediately detectable.

**Inspection:** All bidders are invited, urged and cautioned to inspect the property to be sold prior to submitting a bid. Property will be available for inspection at the places and times specified in the description of the item being sold. In no case will failure to inspect constitute grounds for the withdrawal of a bid. Bidders must adhere to the inspection dates and times indicated in the item description. At times Inspection days may be waived due to available personnel to attend or for security reasons. This inspection day waiver will be included in the description of the item(s) up for sale.

**Personal and Property Risk:** Persons attending during exhibition, inspection, sale or removal of goods assume all risks of injury, damage or loss of person and/or property and specifically release the **East Feliciana Parish School Board** and **Municibid** from liability there from.

**Consideration of Bid:** The **East Feliciana Parish School Board, Parish of East Feliciana** reserves the right to any and all bids and to withdraw from sale any of the items listed.

**Notice of Award:** Successful bidders will receive an Invoice for payment via e-mail from **Municibid.com**

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"Equal Educational Opportunities"

12732 SILLIMAN STREET  
P.O. BOX 397  
CLINTON, LOUISIANA 70722

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LLC for the **East Feliciana Parish School Board**.

**Payment:** Payment in full is due not later than **three (3) working days** from the date of the end of the auction. An Invoice for payment will be sent via e-mail. Payment shall be in the form of a Cashier's Check, Certified Check or U.S. Postal Money Order **ONLY** and shall be made payable to the order of the **East Feliciana Parish School Board, Post Office Box 397, 12732 Silliman Street, Clinton, LA 70722** and delivered no later than **two (2) working days** from the date of the Invoice for the award and all Sale documents shall be passed before the **East Feliciana Parish School Board** Superintendent of Schools and Notary Public in the Town of Clinton, LA.

**Salvage Removal Order:** All items must be removed within *time lines established pickup within the auction*. The Salvage Removal Order will be received as a Bill of Sale Invoice via e-mail, to the e-mail address provided by bidder during registration with **Municibid** and will include available dates, times and the location for items to be removed. Successful bidders are responsible for loading and removal of any and all property awarded to them from the location designated in the Salvage Removal Order. The successful bidder will make any and all arrangements and perform all work necessary, including packaging, loading and transportation of the property. Under no circumstances will the **East Feliciana Parish School Board, Parish of East Feliciana** assume responsibility for packing, loading or shipping. Property shall be removed by dates established only, excluding legal holidays, as directed in the Salvage Removal Order. **All sales are final. Units remaining on site will be subject to a twenty-five dollar (\$25.00) per unit per day storage fee. No exceptions. Strictly enforced.**

**Department of Motor Vehicle (DMV) Titles:** The **East Feliciana Parish School Board** shall furnish a valid Department of Motor Vehicle (DMV) Title to the successful bidder upon/after purchased auction item(s) and all Sale documents have been passed before the **East Feliciana Parish School Board** Superintendent of Schools and Notary Public in the Town of Clinton, LA. **Thereafter all purchased auction item(s) shall be removed from the grounds/school campuses owned by the East Feliciana Parish School Board within ten (10) business days.**

**Please Note: The East Feliciana Parish School Board, Parish of East Feliciana does not sell DMV Titled Vehicles and/or Modular Buildings to bidders residing outside the Continental United States of America.**

**Default:** Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all item(s) within the specified time. Default may result in termination of the award and suspension from participation in future sales. If the successful bidder fails in the performance of their obligations, the **East Feliciana Parish School Board, Parish of East Feliciana** may exercise such rights and may pursue such remedies as are provided by Louisiana law. The **East Feliciana Parish School Board, Parish of East Feliciana** reserves the right to place any default item back into auction without any reimbursement to the successful bidder.

**LIMITATION OF LIABILITY:** (A) The **East Feliciana Parish School Board, Parish of East Feliciana** shall not be liable for any actions, damages, claims, liabilities, costs, expenses or losses in any way arising out of or relating to the sale of property provided hereunder for an aggregate amount in excess of the actual



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purchase price of the property. (B) In no event shall the **East Feliciana Parish School Board, Parish of East Feliciana** be liable for consequential, special, indirect, incidental, punitive or exemplary damages, costs, expenses, or losses (including without limitation, lost profits and opportunity costs). The provisions of this paragraph shall apply regardless of the form of action, whether in contract, statute, tort (including without limitation, negligence or otherwise). (C) Nothing herein shall waive or amend any defense or immunity that the **East Feliciana Parish School Board, Parish of East Feliciana**, its officers, agents or employees may have under Louisiana law.

**General Release - Visitors:** In consideration of permission granted to prospective bidders to enter upon the grounds/school campuses owned by the **East Feliciana Parish School Board, Parish of East Feliciana** which permission has been requested and which is being given as a courtesy to prospective bidders and for their benefit only, they hereby agree for themselves and for their heirs, executors and administrators that they will and do hereby release and forever discharge: the **East Feliciana Parish School Board, Parish of East Feliciana** and each of them, the employees, officers, agents and representatives of the **East Feliciana Parish School Board** from any and all manner of claims, actions or causes of action which they now have or which their heirs, executors or administrators hereafter can, shall or may have because of bodily injury or property damage or loss which they may suffer as a result of their presence on the grounds/school campuses owned by the **East Feliciana Parish School Board, Parish of East Feliciana**, whether said injury or damage may be due to the act, omission or negligence of the **East Feliciana Parish School Board**, their representatives, or their respective employees, officers, agents or representatives or otherwise; it being understood that they accept full responsibility for the mentioned risk. **Additionally, Visitors acknowledge that the East Feliciana Parish School Board Policy File: KM, entitled "Visitors To Schools" shall be strictly enforced.**

Prospective bidders further acknowledge and agree that they will leave the grounds/school campuses owned by the **East Feliciana Parish School Board, Parish of East Feliciana** on the completion of their inspection/removal or upon the demand of any representatives, employees, officers, agents of the **East Feliciana Parish School Board, Parish of East Feliciana**, whichever is sooner.

**State/Local Sales and/or Use Tax:** Successful bidders may be subject to payment of State and/or Local Sales and/or Use Tax. Successful bidders are responsible for contacting the appropriate tax office, completing any forms, and paying any taxes that may be imposed.

**Sales to Employees:** Employees of the **East Feliciana Parish School Board, Parish of East Feliciana** may bid on the property listed for auction, so long as they **DO NOT** bid while on duty. Additionally, **East Feliciana Parish School Board Policy File: DFM, entitled "Sale of Surplus Equipment and Supplies"**, sets out in part the following:

...  
**UNAUTHORIZED BIDDERS**

The following persons shall not be allowed to place a bid or purchase items being sold by the **East Feliciana Parish School Board**:

1. School Board Members and members of their immediate family;

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2. The Central Office Personnel and members of their immediate family;
3. Any employee or group of employees and members of their immediate family who have the responsibility of determining what is to be sold.

*Immediate Family* shall be as defined in Policy BH, entitled "School Board Ethics".

**Acceptance of Terms and Conditions:** By submitting a bid, the bidder agrees that they have read, fully understand and accept these Terms and Conditions of Online Sales, and agree to pay for and remove the property, if their bid is accepted, by the dates and times specified.

The deadline for receiving online bids is **1:00 P.M. on Tuesday, January 30, 2018.**

**\* Prospective Bidders may now find bid related materials and submit electronic bids online at [www.municibid.com](http://www.municibid.com).**

All East Feliciana Parish School Board Policies referenced above may be found on its website at [www.efschools.net](http://www.efschools.net) under the pull down tab listed as School Board and pull down tab listed as Policy Manual.

The East Feliciana Parish School Board Central Office hours are 8:00 A.M. until 4:00 P.M., Monday through Friday. If you need any additional information or further assistance, please contact James Bell, Jr., Supervisor of Operations at (225) 683-8277 Ext. 204.

The East Feliciana Parish School Board reserves the right to reject any and all bids.



Carlos J. Sam, Superintendent  
East Feliciana Parish School Board

Attachment (1):  
List of Items Declared Surplus

Please Publish Two (2) Times in  
Official Journal, *The Watchman*:  
January 4, 2018  
and  
January 25, 2018



# EAST FELICIANA PARISH SCHOOL BOARD

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MITCHELL HARRELL  
Vice President

FAX  
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August 25, 2017

Items declared Surplus from 09/14/2015 and 09/24/2015 Operations Surplus Lists and Bd. App. 10/06/2015 Item 9.A.(2) and Items declared Surplus from 08/24/17 Joint Building and Finance Committee Meeting for public bidding utilizing on-line auctions process with below specified adjusted "Reserve Bid Prices" all Items to be sold "as is", "where is", without any warranty whatsoever, to be moved at Buyer(s) Expense:

Item	Year (if applicable)	VIN (if applicable)	Reserve Bid Prices
GMC Truck - Refrigerated	1988	1GTG6D1F1JV508151	\$500.00
GMC School Bus - Blue Bird 66 Passenger	1988	1GDL6P1F2JV530588	\$300.00
Ford School Bus - Blue Bird 60 Passenger	1996	1FDPB80C2TVA00750	\$300.00
Woods 121 Bush Hog 10 foot	1993	N/A	\$100.00
Six (6) Concrete Steps - 5 Steps	2010	N/A	none
One (1) Concrete Steps - 4 Steps	2010	N/A	none
Norco 1 Ton Wheel Dolly	N/A	82301C	\$100.00
Norco Brake Drum Handler	N/A	72040A	\$100.00
Ford 1910 Tractor	1986	AP313A	\$200.00
Jackson School Complex Modular Buildings former School Clinic	2007	Serial No. DBI 3569 28' x 72'	\$30,000.00 Commercial Appraised Value
Slaughter Elementary Modular Buildings former School Clinic	2006	24' x 46'	\$4,400.00 Commercial Appraised Value

APPROVED:

*Carlos J. Sam*

Carlos J. Sam, Superintendent

Date: 8/25/17

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**FILE: KM**  
**Cf: EB, JCAB**

## **VISITORS TO SCHOOLS**

The East Feliciana Parish School Board welcomes and encourages parents and other school patrons to visit our facilities at appropriate times. In fact, special programs, athletic events and/or visiting days may be planned throughout each school year to provide opportunity for such visits. During these school related functions (special programs, athletic events and/or visiting days), visitors attending may go directly to same, but will abide by state/local law and/or Board policy.

Each administrator shall be responsible for establishing procedures that ensure the proper protection of instructional time and the welfare of students, visitors and employees. In accordance with state and local laws, no person is allowed on East Feliciana Parish School Board owned property without authorization from the Superintendent and/or campus administrator. All visitors to School Board owned facilities shall immediately report to the Superintendent's office and/or campus administrator's office, shall verify who they are and state their purpose/business. If at all possible, all visits should be pre-arranged.

Parents, school patrons and other state/local officials shall be welcomed in a cordial manner. Anyone appearing at a facility who does not meet the criteria indicated above, shall be required to get written permission from the Superintendent's office prior to visiting a facility. Administrators are authorized to take any action deemed appropriate, in his/her discretion, in dealing with unauthorized visitors.

At the usual and customary entrance to each East Feliciana Parish School Board owned facility, within this District, a sign of high visibility shall be posted containing the following warning:

**BY ENTERING PROPERTY OWNED BY THE EAST FELICIANA PARISH SCHOOL BOARD YOU HAVE CONSENTED TO A SEARCH, WITHOUT WARRANT, OF YOUR PERSON OR VEHICLE FOR WEAPONS, DANGEROUS SUBSTANCES OR ELEMENTS, ILLEGAL DRUGS, ALCOHOL, STOLEN GOODS OR OTHER MATERIALS OR OBJECTS, THE POSSESSION OF WHICH IS A VIOLATION OF LAW, SCHOOL BOARD POLICY OR SCHOOL REGULATIONS.**

Each administrator shall inform their certificated and support staffs of this policy so they may assist in helping to enforce this policy. Administrators and their staffs should use discretion while enforcing this policy and be polite and courteous in dealing with any visitor.

The East Feliciana Parish School Board, in accordance with state and local laws, shall authorize the Superintendent (or designee), administrators (or designee), or school security guards to search the person (visitor/employee), and any item in the possession of a person (visitor/employee) who is not a student enrolled in school in this District, while in or on any East Feliciana Parish School Board owned property. The search may be conducted at random with a metal detector, or physically when there is reasonable suspicion that such

person (visitor/employee) has any weapons, illegal drugs, alcohol, stolen goods, or other materials which violates state/local laws and/or Board policy.

Re-Adopted: November 3, 1998

Ref: La. Rev. Stat. Ann. §§[17:416.6](#), [17:416.10](#)  
Board minutes, 10-3-78, 4-4-95, 11-3-98

East Feliciana Parish School Board



## SALE OF SURPLUS EQUIPMENT AND SUPPLIES

Merchandise and equipment no longer usable for the purpose for which it was acquired or built shall be declared surplus by the Superintendent upon notification by the department to which the merchandise or equipment has been assigned. The equipment and appliances will then be inspected to determine if they are usable or should be declared surplus. If the items are declared surplus, the East Feliciana Parish School Board shall then call for sealed bids and/or public auction for the sale of such merchandise or equipment. A minimum fair value price shall be established for each item and the bid price shall start at that point for items considered worthy. Said bids shall be opened publicly and disposed of in a prudent, businesslike manner. The School Board shall reserve the right to accept or reject any and all bids.

Items declared surplus or unfit for further use by the School Board shall be stored at the school/department where assigned until the merchandise or equipment is properly sold or other plans for disposition are approved by the Superintendent.

The sale of surplus merchandise or equipment shall be final, on the "as is" or "where is" basis and shall carry no warranties whatsoever. If not sold, these items shall be sold as junk, or if no salvage value can be realized, destroyed in the most economical manner possible.

The East Feliciana Parish School Board shall permit specific school departments selling surplus equipment to use the money received from the sales to purchase new materials and supplies for their respective departments.

### UNAUTHORIZED BIDDERS

The following persons shall not be allowed to place a bid or purchase items being sold by the East Feliciana Parish School Board:

- 1) School Board members and members of their immediate family;
- 2) The Central Office personnel and members of their immediate family;
- 3) Any employee or group of employees and members of their immediate family who have the responsibility of determining what is to be sold.

*Immediate family* shall be as defined in policy BH, *School Board Ethics*.

### COMPUTING DEVICES

When the School Board determines that an individual computing device used by a student or students has reached the end of its typical life cycle, is no longer needed for



school purposes, and will be removed from classroom use, and that the best interest of the public school system would be served by the private sale of such device due to the cost of auctioning the device or recycling it or due to other factors, the School Board may sell the device to a student enrolled in a school in the school system or to the parent, tutor, or legal guardian of such a student.

The sale price for the device shall be reasonably equivalent to the value of the device, taking into consideration its typical life cycle, current condition, and costs of other methods of alienation or disposal.

All such sales shall be in accordance with School Board policies, and sale prices shall be approved by appropriate school system administrative personnel prior to sale. Such sales shall apply only to individual computing devices used for classwork by students and shall not apply to other computer equipment or related equipment such as routers, switches, or servers.

New policy: December, 2012

Adopted: March 11, 2013

Revised: November, 2017

Ref: La. Rev. Stat. Ann. §§17:87.6, 49:125; Board minutes, 3-11-13.