2331

CITY-PARISH GOVERNMENT
Movable Assets Acquisition, Departmental Move, Disposition and Correction Form
As Needed Correct Section A, B, or C of the FMA Form:
Circle Your Corrections:

A
☐ Correction

Date: 01/11/2018   **Property Tag:** 98314

Description: 2000 International Trash Loader Truck

Serial No./VIN#: 1HTSCABR9YH260530   **Acct#:**

Location: __/__/__/____   **Property Manager:** _____   **Class Code:**
     2   2   2   4 *(digits)*   *(code)*

Dept./Div.#: 7702002   **Date Rec'd:** 11/02/1999   **P.O.#:**   **P.O. Date:**
Landscape Maintenance

Item Cost: $ **VEHICLE AND EQUIPMENT: Make:** International   **Model:** 4700

Year: 2000   **Equipment No.:** 2331   **License No:** 159158

B
DEPARTMENTAL MOVE (or) TRANSFER
Department/Division receiving asset must complete this section
Ensure to complete section A of this form

Date: _____   **New Location:** _____   **Dept. /Div. No.:** _____

Method: _____   **New Dept./Div Signature:** _____

C
DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN
Ensure to complete section A of this form

Check One ☐ Donation ☐ Sale ☑ Surplus/Scrapped ☐ Pilferage ☐ Trade-In ☐ Replacement Asset

Date: _____   **Amount received Trade-In $** _____
Disposition Code: _____   **Amount received for Sale: $** _____
Sold To: _____   **Donee (Organization):** _____

<u>P</u>: Pilferage, <u>S</u>: Sold, <u>T</u>: Trade-in, <u>Y</u>: Donated, <u>Z</u>: Scrapped/Surplus, <u>ZX</u> Replacement Asset

Authorized Signature: _____   Date: 1/24/18

*Return original completed form to the Inventory Division <u>within 10 days of receipt of the item(s)</u> and/or transaction. *If additional tags are required for P.O., call at 389-4965.* *

2018 JAN 29 PM 3:50