

## CITY-PARISH GOVERNMENT

## Movable Assets Acquisition, Departmental Move, Disposition and Correction Form

**As Needed Correct Section A, B, or C of the FMA Form:  
Circle Your Corrections:**

# A

**Date:** 01/23/2018

**Property Tag:**

110639

### Correction

**Description:** 2006 Chevrolet Trailblazer SUV

**Serial No./VIN#:** 1GNES13MX62342841

**Acct#:**

**Location:**   /  /  /    
                  2   2   2   4 (digits)

**Property Manager:** \_\_\_\_\_  
(code)

**Class Code:**

**Dept./Div.#:** 7704002 **Date Rec'd:** 05/26/2006 **P.O.#:** 60630 **P.O. Date:** 04/06/2006  
Maintenance Drainage

**Item Cost: \$** **VEHICLE AND EQUIPMENT: Make:** Chevrolet **Model:** Trailblazer

**Year:** 2006      **Equipment No.:** 2945      **License No:** 184682

**B**

### DEPARTMENTAL MOVE (or) TRANSFER

**Department/Division receiving asset must complete this section**

**Ensure to complete section A of this form**

**Date:** \_\_\_\_\_ **New Location:** \_\_\_\_\_ **Dept. /Div. No.:** \_\_\_\_\_

**Method:** \_\_\_\_\_ **New Dept./Div Signature:** \_\_\_\_\_

C

**DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN**

**Ensure to complete section A of this form**

**Check One** ☐ Donation ☐ Sale ☒ Surplus/Scrapped ☐ Pilferage ☐ Trade-In ☐ Replacement Asset

**Date:** \_\_\_\_\_ **Amount received Trade-In \$** \_\_\_\_\_

Disposition Code: \_\_\_\_\_ Amount received for Sale: \$ \_\_\_\_\_

**Sold To:** \_\_\_\_\_ **Donee (Organization):** \_\_\_\_\_

**P: Pilferage, S: Sold, T: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset**

**Authorized Signature:**

Date:

**\*Return original completed form to the Inventory Division within 10 days of receipt of the item(s) and/or transaction. If additional tags are required for P.O., call at 389-4965.**

2945

DPW Business Office

**CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE**  
**Movable Asset Disposition Form**

Property Tag Number: 110639      Equipment Number: 2945      Date: 01/23/2018  
Year: 2006      Make: Chevrolet      Description: Trailblazer  
VIN/Serial Number: 1GNES13MX62342841      License No.: 184682      Color:  
Odometer/Hour Meter: 90363      Department: Owning - 7902000      Using - 7704002  
Fleet Rental & Replacement      Maintenance Drainage

**Type of Disposition:**

- ☐ Pilferage (Must include Police Report)  
☒ To Auction Lot  
☐ Trade-In  
☐ Donated (Must have Council approval)  
☐ Scrapped

**Condition of Equipment:**

Paint: \_\_\_\_\_ Battery: \_\_\_\_\_ Engine: \_\_\_\_\_ Differential: \_\_\_\_\_  
Body: \_\_\_\_\_ Brakes: \_\_\_\_\_ Steering: \_\_\_\_\_ Transmission: \_\_\_\_\_  
Radio: \_\_\_\_\_ Clutch: \_\_\_\_\_ Upholstry: \_\_\_\_\_ Air Conditioner: \_\_\_\_\_  
Glass: \_\_\_\_\_ Heater: \_\_\_\_\_ Radiator: \_\_\_\_\_ Tires: RF \_\_\_\_ RR \_\_\_\_ LF \_\_\_\_ LR \_\_\_\_

List all missing engine parts and accessories: \_\_\_\_\_

**I certify the above information to be accurate and this vehicle is free of trash/debris.**

\_\_\_\_\_  
Authorized Departmental/Divisional Signature  
  
\_\_\_\_\_  
Authorized Purchasing/Central Garage Signature

\_\_\_\_\_  
Date  
  
\_\_\_\_\_  
Date

Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_  
Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_