

## CITY-PARISH GOVERNMENT

## Movable Assets Acquisition, Departmental Move, Disposition and Correction Form

**As Needed Correct Section A, B, or C of the FMA Form:  
Circle Your Corrections:**

# A

**Date:** 01/09/2018

**Property Tag:**

115677

### Correction

**Description:** 2008 Ford F150 Pickup Truck

**Serial No./VIN#:** 1FTRF12238KE04775

**Acct#:**

**Location:**   /  /  /    
2 2 2 4 (digits)

**Property Manager:**             
(code)

**Class Code:**           

**Dept./Div.#:** 7312001 **Date Rec'd:** 04/24/2008 **P.O.#:** 080513 **P.O. Date:** \_\_\_\_\_

## Permits and Inspection

Item Cost: \$ **VEHICLE AND EQUIPMENT:** Make: Ford Model: F150 Pickup Truck

**Year:** 2008 **Equipment No.:** 3280 **License No:** 212794

# B

### DEPARTMENTAL MOVE (or) TRANSFER

**Department/Division receiving asset must complete this section**

**Ensure to complete section A of this form**

**Date:** \_\_\_\_\_ **New Location:** \_\_\_\_\_ **Dept. /Div. No.:** \_\_\_\_\_

**Method:** \_\_\_\_\_ **New Dept./Div Signature:** \_\_\_\_\_

**C**

**DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN**

**Ensure to complete section A of this form**

**Check One** ☐ Donation ☐ Sale ☒ Surplus/Scrapped ☐ Pilferage ☐ Trade-In ☐ Replacement Asset

**Date:** \_\_\_\_\_ **Amount received Trade-In \$** \_\_\_\_\_

Disposition Code: \_\_\_\_\_ Amount received for Sale: \$ \_\_\_\_\_

**Sold To:** \_\_\_\_\_ **Donee (Organization):** \_\_\_\_\_

**P: Pilferage, S: Sold, T: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset**

**Authorized Signature:**

Date: \_\_\_\_\_

**\*Return original completed form to the Inventory Division within 10 days of receipt of the item(s) and/or transaction. If additional tags are required for P.O., call at 389-4965.**

3280

DPW Business Office

**CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE**

**Movable Asset Disposition Form**

Property Tag Number: 115677      Equipment Number: 3280      Date: 01/10/2018  
Year: 2008      Make: Ford      Description: F150 Pickup Truck  
VIN/Serial Number: 1FTRF12238KE04775      License No.: 212794      Color: White  
Odometer/Hour Meter: 110727      Department: Owning - 7902000      Using - 7312001  
Fleet Rental & Replacement      Permits & Inspection

**Type of Disposition:**

- ☐ Pilferage (Must include Police Report)  
☒ To Auction Lot  
☐ Trade-In  
☐ Donated (Must have Council approval)  
☐ Scrapped

**Condition of Equipment:**

Paint: \_\_\_\_\_ Battery: \_\_\_\_\_ Engine: \_\_\_\_\_ Differential: \_\_\_\_\_  
Body: \_\_\_\_\_ Brakes: \_\_\_\_\_ Steering: \_\_\_\_\_ Transmission: \_\_\_\_\_  
Radio: \_\_\_\_\_ Clutch: \_\_\_\_\_ Upholstry: \_\_\_\_\_ Air Conditioner: \_\_\_\_\_  
Glass: \_\_\_\_\_ Heater: \_\_\_\_\_ Radiator: \_\_\_\_\_ Tires: RF \_\_\_\_ RR \_\_\_\_ LF \_\_\_\_ LR \_\_\_\_

List all missing engine parts and accessories: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I certify the above information to be accurate and this vehicle is free of trash/debris.**

\_\_\_\_\_  
Authorized Departmental/Divisional Signature  
  
\_\_\_\_\_  
Authorized Purchasing/Central Garage Signature

\_\_\_\_\_  
Date  
  
\_\_\_\_\_  
Date

Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_  
Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_