

3255

DEPT.:

1 OF 2**CITY-PARISH GOVERNMENT****Movable Assets Acquisition, Departmental Move, Disposition and Correction Form**As Needed Correct Section A, B, or C of the FMA Form:
Circle Your Corrections:**A**

Date: 01/09/2018

Property Tag:
117329☐ Correction

Description: 2009 Ford F150 Pickup Truck

Serial No./VIN#: 1FTPF12V59K89564

Acct#:

Location: 2 2 2 4 (digits) Property Manager: _____ Class Code: _____
(code)Dept./Div.#: 7703002 Date Rec'd: 04/02/2009 P.O.#: 090201 P.O. Date: _____
Street Maintenance

Item Cost: \$ _____ VEHICLE AND EQUIPMENT: Make: Ford Model: F150 Pickup

Year: 2009 Equipment No.: 3255 License No: 222407

B**DEPARTMENTAL MOVE (or) TRANSFER**Department/Division receiving asset must complete this section
Ensure to complete section A of this form

Date: _____ New Location: _____ Dept. /Div. No.: _____

Method: _____ New Dept./Div Signature: _____

C**DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN**

Ensure to complete section A of this form

Check One: ☐ Donation ☐ Sale ☒ Surplus/Scrapped ☐ Pilferage ☐ Trade-In ☐ Replacement Asset

Date: _____ Amount received Trade-In \$ _____

Disposition Code: _____ Amount received for Sale: \$ _____

Sold To: _____ Donee (Organization): _____

P: Pilferage, S: Sold, I: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset

Authorized Signature: _____

Date: _____

*Return original completed form to the Inventory Division within 10 days of receipt of the item(s) and/or transaction. If additional tags are required for P.O., call at 389-4965

PARISH PURCHASING
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DPW Business Office

CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE

Movable Asset Disposition Form

Property Tag Number: 117329 Equipment Number: 3255 Date: 01/10/2018
Year: 2009 Make: Ford Description: F150 Pickup Truck
VIN/Serial Number: 1FTPF12V59K89564 License No.: 222407 Color: White
Odometer/Hour Meter: 97242 Department: Owning - 7902000 Using - 7703002
Fleet Rental & Replacement Street Maintenance

Type of Disposition:

- ☐ Pilferage (Must include Police Report)
☒ To Auction Lot
☐ Trade-In
☐ Donated (Must have Council approval)
☐ Scrapped

Condition of Equipment:

Paint: _____ Battery: _____ Engine: _____ Differential: _____
Body: _____ Brakes: _____ Steering: _____ Transmission: _____
Radio: _____ Clutch: _____ Upholstry: _____ Air Conditioner: _____
Glass: _____ Heater: _____ Radiator: _____ Tires: RF _____ RR _____ LF _____ LR _____

List all missing engine parts and accessories: _____

I certify the above information to be accurate and this vehicle is free of trash/debris.

Authorized Departmental/Divisional Signature

Authorized Purchasing/Central Garage Signature

Date

Date

Fuel Card _____ Cancelled On _____
Fuel Card _____ Cancelled On _____