

CITY-PARISH GOVERNMENT

Movable Assets Acquisition, Departmental Move, Disposition and Correction Form

As Needed Correct Section A, B, or C of the FMA Form: Circle Your Corrections:

A

Correction

Date: 01/09/2018

Property Tag:

112364

Description: 2007 Dodge 2500 Utility Body Truck

Serial No./VIN#: 3D7KR26D97G797459

Acct#:

Location: / / /
2 2 2 4 (digits)

Property Manager: _____
(code)

Class Code:

Dept./Div.#: 7704002

Date Rec'd: 10/15/2007

P.O.#: 061868 P.O. Date:

Maintenance Drainage

Item Cost: \$

VEHICLE AND EQUIPMENT: Make: Dodge Model: Utility Body Truck

Year: 2007

Equipment No.: 3032

License No: 209680

B

DEPARTMENTAL MOVE (or) TRANSFER

Department/Division receiving asset must complete this section

Ensure to complete section A of this form

Date: _____ New Location: _____ Dept. /Div. No.: _____

Method: _____ New Dept./Div Signature: _____

C

DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN

Ensure to complete section A of this form

Check One: Donation Sale Surplus/Scrapped Pilferage Trade-In Replacement Asset

Date: _____

Amount received Trade-In \$ _____

Disposition Code: _____

Amount received for Sale: \$ _____

Sold To: _____

Donee (Organization): _____

P: Pilferage, S: Sold, I: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset

Authorized Signature: [Signature]

Date: 1/11/18

*Return original completed form to the Inventory Division within 10 days of receipt of the item(s) and/or transaction. If additional tags are required for P.O., call at 389-4965. *

EBR PARISH PURCHASING
2018 JAN 29 PM 3:57

[Signature]

3032

DPW Business Office

CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE
Movable Asset Disposition Form

Property Tag Number: 112364 Equipment Number: 3032 Date: 01/10/2018
Year: 2007 Make: Dodge Description: 2500 Utility Body Truck
VIN/Serial Number: 3D7KR26D97G797459 License No.: 209680 Color: White
Odometer/Hour Meter: 84939 Department: Owning - 7902000 Using - 7704002
Fleet Rental & Replacement Maintenance Drainage

Type of Disposition:

- Pilferage (Must include Police Report)
- To Auction Lot
- Trade-In
- Donated (Must have Council approval)
- Scrapped

Condition of Equipment:

Paint: _____ Battery: _____ Engine: _____ Differential: _____
Body: _____ Brakes: _____ Steering: _____ Transmission: _____
Radio: _____ Clutch: _____ Upholstry: _____ Air Conditioner: _____
Glass: _____ Heater: _____ Radiator: _____ Tires: RF ___ RR ___ LF ___ LR ___

List all missing engine parts and accessories: _____

I certify the above information to be accurate and this vehicle is free of trash/debris.

Authorized Departmental/Divisional Signature

[Signature]

Authorized Purchasing/Central Garage Signature

Date

1/10/18

Date

Fuel Card _____ Cancelled On _____
Fuel Card _____ Cancelled On _____