

## CITY-PARISH GOVERNMENT

## Movable Assets Acquisition, Departmental Move, Disposition and Correction Form

**As Needed Correct Section A, B, or C of the FMA Form:**

**Circle Your Corrections:**

A

**Date:** 01/09/2018

**Property Tag:**

127949

### Correction

**Description:** 2016 Ford F150 Super Cab Pickup Truck

**Serial No./VIN#:** 1FTEX1CP3GKD59177

**Acct#:**

**Location:**       /    /    /         **Property Manager:** \_\_\_\_\_      **Class Code:**

*2    2    2    4 (digits)                  (code)*

**Dept./Div.#:** 7070303 **Date Rec'd:** 02/26/2016 **P.O.#:** 151153 **P.O. Date:** 10/22/2015  
WWC - Operations

Item Cost: \$ **VEHICLE AND EQUIPMENT:** Make: Ford Model: F150 Pickup Truck

**Year:** 2016      **Equipment No.:** 3963      **License No:** 246625

**B**

### DEPARTMENTAL MOVE (or) TRANSFER

**Department/Division receiving asset must complete this section**

**Ensure to complete section A of this form**

**Date:** \_\_\_\_\_ **New Location:** \_\_\_\_\_ **Dept. /Div. No.:** \_\_\_\_\_

**Method:** \_\_\_\_\_ **New Dept./Div Signature:** \_\_\_\_\_

**C**

**DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN**

**Ensure to complete section A of this form**

**Check One** ☐ Donation ☐ Sale ☒ Surplus/Scrapped ☐ Pilferage ☐ Trade-In ☐ Replacement Asset

**Date:** \_\_\_\_\_ **Amount received Trade-In \$** \_\_\_\_\_

Disposition Code: \_\_\_\_\_ Amount received for Sale: \$ \_\_\_\_\_

**Sold To:** \_\_\_\_\_ **Donee (Organization):** \_\_\_\_\_

**P: Pilferage, S: Sold, T: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset**

Authorized Signature: MM

Date: 7/11/18

**\*Return original completed form to the Inventory Division within 10 days of receipt of the item(s) and/or transaction. If additional tags are required for P.O., call at 389-4965.\***

of receipt of the item(s)  
5. \*

3963

DPW Business Office

**CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE**

**Movable Asset Disposition Form**

Property Tag Number: 127949      Equipment Number: 3963      Date: 01/10/2018  
Year: 2016      Make: Ford      Description: F150 SuperCab Pickup Truck  
VIN/Serial Number: 1FTEX1CP3GKD59177      License No.: 246625      Color: White  
Odometer/Hour Meter: 11341      Department: Owning - 7902000      Using - 7070303  
Fleet Rental & Replacement      WWC - Operations

**Type of Disposition:**

- ☐ Pilferage (Must include Police Report)  
☒ To Auction Lot  
☐ Trade-In  
☐ Donated (Must have Council approval)  
☐ Scrapped

**Condition of Equipment:**

Paint: \_\_\_\_\_ Battery: \_\_\_\_\_ Engine: \_\_\_\_\_ Differential: \_\_\_\_\_  
Body: \_\_\_\_\_ Brakes: \_\_\_\_\_ Steering: \_\_\_\_\_ Transmission: \_\_\_\_\_  
Radio: \_\_\_\_\_ Clutch: \_\_\_\_\_ Upholstry: \_\_\_\_\_ Air Conditioner: \_\_\_\_\_  
Glass: \_\_\_\_\_ Heater: \_\_\_\_\_ Radiator: \_\_\_\_\_ Tires: RF \_\_\_\_ RR \_\_\_\_ LF \_\_\_\_ LR \_\_\_\_

List all missing engine parts and accessories: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I certify the above information to be accurate and this vehicle is free of trash/debris.**

\_\_\_\_\_  
Authorized Departmental/Divisional Signature  
  
\_\_\_\_\_  
Authorized Purchasing/Central Garage Signature

\_\_\_\_\_  
Date  
  
\_\_\_\_\_  
Date

Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_  
Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_