

CITY-PARISH GOVERNMENT

Movable Assets Acquisition, Departmental Move, Disposition and Correction Form

**As Needed Correct Section A, B, or C of the FMA Form:
Circle Your Corrections:**

A

Date: 01/24/2018

Property Tag:

125476

Correction

Description: 2014 Freightliner Street Sweeper

Serial No./VIN#: 1FVACXDT0EHFX8768

Acct#:

Location: / / /
2 2 2 4 (digits)

Property Manager: _____
(code)

Class Code:

Dept./Div.#: 7060313.2

Date Rec'd: 4/23/2014

P.O.#:

P.O. Date:

Landscape Special Fund

Item Cost: \$ **VEHICLE AND EQUIPMENT: Make:** Freightliner **Model:** M2 106

Year: 2014 **Equipment No.:** 3777 **License No:** 237800

B

DEPARTMENTAL MOVE (or) TRANSFER

Department/Division receiving asset must complete this section

Ensure to complete section A of this form

Date: _____ **New Location:** _____ **Dept. /Div. No.:** _____

Method: _____ **New Dept./Div Signature:** _____

C

DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN

Ensure to complete section A of this form

Check One ☐ Donation ☐ Sale ☒ Surplus/Scrapped ☐ Pilferage ☐ Trade-In ☐ Replacement Asset

Date: _____

Amount received Trade-In \$ _____

Disposition Code: _____

Amount received for Sale: \$ _____

Sold To: _____

Donee (Organization): _____

P: Pilferage, S: Sold, T: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset

Authorized Signature:

Date:

***Return original completed form to the Inventory Division within 10 days of receipt of the item(s) and/or transaction. If additional tags are required for P.O., call at 389-4965. ***

24/18
EBR PARISH PURCHASE
receipt of the item(s)
* 10:42 PM JAN 29 2018
JMS

3777

DPW Business Office

CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE

Movable Asset Disposition Form

Property Tag Number: 125476 Equipment Number: 3777 Date: 01/23/2018

Year: 2014 Make: Freighliner Description: M2 106 Street Sweeper

VIN/Serial Number: 1FVACXDT0EHFX8768 License No.: 237800 Color:

Odometer/Hour Meter: 13567 Department: Owning - 7902000 Using - 7060313.2

Fleet Rental & Replacement Landscape Special Fund

Type of Disposition:

- ☐ Pilferage (Must include Police Report)
☒ To Auction Lot
☐ Trade-In
☐ Donated (Must have Council approval)
☐ Scrapped

Condition of Equipment:

Paint: _____ Battery: _____ Engine: _____ Differential: _____
Body: _____ Brakes: _____ Steering: _____ Transmission: _____
Radio: _____ Clutch: _____ Upholstry: _____ Air Conditioner: _____
Glass: _____ Heater: _____ Radiator: _____ Tires: RF _____ RR _____ LF _____ LR _____

List all missing engine parts and accessories: _____

I certify the above information to be accurate and this vehicle is free of trash/debris.

Authorized Departmental/Divisional Signature



Authorized Purchasing/Central Garage Signature

Date



Date

Fuel Card

Cancelled On

Fuel Card

Cancelled On
