

**CITY-PARISH GOVERNMENT****Movable Assets Acquisition, Departmental Move, Disposition and Correction Form**

*As Needed Correct Section A, B, or C of the FMA Form:  
Circle Your Corrections:*

**A**

Date: 01/09/2018

Property Tag:

110096

☐ Correction

Description: 2006 Ford Taurus

Serial No./VIN#: 1FAFP53U06A252907

Acct#:

Location:   2  /  2  /  2  /  4    
(digits)Property Manager: \_\_\_\_\_  
(code)

Class Code:

Dept./Div.#: 5320001 Date Rec'd: 094/13/2006 P.O.#: 051564 P.O. Date: 12/14/2005  
Juvenile Services Prob. & FamilyItem Cost: \$ **VEHICLE AND EQUIPMENT:** Make: Ford Model: Taurus

Year: 2006 Equipment No.: JS1 License No: ODZ423

**B****DEPARTMENTAL MOVE (or) TRANSFER**

Department/Division receiving asset must complete this section  
Ensure to complete section A of this form

Date: \_\_\_\_\_ New Location: \_\_\_\_\_ Dept. /Div. No.: \_\_\_\_\_

Method: \_\_\_\_\_ New Dept./Div Signature: \_\_\_\_\_

**C****DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN**

Ensure to complete section A of this form

Check One ☐ Donation ☐ Sale ☒ Surplus/Scrapped ☐ Pilferage ☐ Trade-In ☐ Replacement Asset

Date: \_\_\_\_\_ Amount received Trade-In \$ \_\_\_\_\_

Disposition Code: \_\_\_\_\_ Amount received for Sale: \$ \_\_\_\_\_

Sold To: \_\_\_\_\_ Donee (Organization): \_\_\_\_\_

P: Pilferage, S: Sold, T: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset

Authorized Signature: \_\_\_\_\_

Date: 1/11/18

\*Return original completed form to the Inventory Division within 10 days of receipt of the item(s)  
and/or transaction. If additional tags are required for P.O., call at 389-4965. \*

2018 JAN 29 PM 4:02  
JMS

# JS1

DPW Business Office

## CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE

### Movable Asset Disposition Form

Property Tag Number: 110096      Equipment Number: JS1      Date: 01/10/2018  
Year: 2006      Make: Ford      Description: Taurus Automobile  
VIN/Serial Number: 1FAFP53U06A252907      License No.: ODZ423      Color:  
Odometer/Hour Meter: 92933      Department: Owning - 53200 01      Using - 53200 01  
Juvenile Serv.-Prob.&Fam.      Juvenile Serv.-Prob.&Fam.

#### Type of Disposition:


- ☐ Pilferage (Must include Police Report)  
☒ To Auction Lot  
☐ Trade-In  
☐ Donated (Must have Council approval)  
☐ Scrapped

#### Condition of Equipment:

Paint: \_\_\_\_\_ Battery: \_\_\_\_\_ Engine: \_\_\_\_\_ Differential: \_\_\_\_\_  
Body: \_\_\_\_\_ Brakes: \_\_\_\_\_ Steering: \_\_\_\_\_ Transmission: \_\_\_\_\_  
Radio: \_\_\_\_\_ Clutch: \_\_\_\_\_ Upholstry: \_\_\_\_\_ Air Conditioner: \_\_\_\_\_  
Glass: \_\_\_\_\_ Heater: \_\_\_\_\_ Radiator: \_\_\_\_\_ Tires: RF \_\_\_\_\_ RR \_\_\_\_\_ LF \_\_\_\_\_ LR \_\_\_\_\_

List all missing engine parts and accessories: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify the above information to be accurate and this vehicle is free of trash/debris.

\_\_\_\_\_  
Authorized Departmental/Divisional Signature  
  
\_\_\_\_\_  
Authorized Purchasing/Central Garage Signature

\_\_\_\_\_  
Date  
1/10/18  
\_\_\_\_\_  
Date

Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_  
Fuel Card \_\_\_\_\_ Cancelled On \_\_\_\_\_