

**LB6**

DPW Business Office

**CITY OF BATON ROUGE - PARISH OF EAST BATON ROUGE  
Movable Asset Disposition Form**

Property Tag Number: 106459      Equipment Number: LB6      Date: 01/10/2018  
Year: 2004      Make: Ford      Description: Taurus Automobile  
VIN/Serial Number: 1FAFP53294A185073      License No.: 176645      Color:  
Odometer/Hour Meter: 95300      Department: Owning - 1200015      Using - 1200015

Library Board of Control      Library Board of Control

**Type of Disposition:**


- Pilferage (Must include Police Report)
- To Auction Lot
- Trade-In
- Donated (Must have Council approval)
- Scrapped

**Condition of Equipment:**

Paint: \_\_\_\_\_ Battery: \_\_\_\_\_ Engine: \_\_\_\_\_ Differential: \_\_\_\_\_  
 Body: \_\_\_\_\_ Brakes: \_\_\_\_\_ Steering: \_\_\_\_\_ Transmission: \_\_\_\_\_  
 Radio: \_\_\_\_\_ Clutch: \_\_\_\_\_ Upholstry: \_\_\_\_\_ Air Conditioner: \_\_\_\_\_  
 Glass: \_\_\_\_\_ Heater: \_\_\_\_\_ Radiator: \_\_\_\_\_ Tires: RF \_\_\_ RR \_\_\_ LF \_\_\_ LR \_\_\_

List all missing engine parts and accessories: \_\_\_\_\_


**I certify the above information to be accurate and this vehicle is free of trash/debris.**

\_\_\_\_\_  
Authorized Departmental/Divisional Signature  
  
 \_\_\_\_\_  
Authorized Purchasing/Central Garage Signature

\_\_\_\_\_  
Date  
1/10/18  
 \_\_\_\_\_  
Date

Fuel Card \_\_\_\_\_  
 Fuel Card \_\_\_\_\_

Cancelled On \_\_\_\_\_  
 Cancelled On \_\_\_\_\_

EBR PARISH PURCHASING  
 2018 JAN 29 PM 4:02  


CITY-PARISH GOVERNMENT

Movable Assets Acquisition, Departmental Move, Disposition and Correction Form

As Needed Correct Section A, B, or C of the FMA Form: Circle Your Corrections:

A

Correction

Date: 01/09/2018

Property Tag: 106459

Description: 2004 Ford Taurus

Serial No./VIN#: 1FAFP53294A185073

Acct#:

Location: 2 2 2 4 (digits) Property Manager: (code) Class Code:

Dept./Div.#: 5320001 Date Rec'd: 3/16/2004 P.O.#: 040056 P.O. Date: 01/22/2004 Library Board of Control

Item Cost: \$ VEHICLE AND EQUIPMENT: Make: Ford Model: Taurus

Year: 2004 Equipment No.: LB6 License No: 176645

B

DEPARTMENTAL MOVE (or) TRANSFER

Department/Division receiving asset must complete this section Ensure to complete section A of this form

Date: New Location: Dept. /Div. No.:

Method: New Dept./Div Signature:

C

DONATION, SOLD, SURPLUS, PILFERAGE, REPLACEMENT OR TRADE-IN

Ensure to complete section A of this form

Check One Donation Sale Surplus/Scrapped Pilferage Trade-In Replacement Asset

Date: Amount received Trade-In \$ Disposition Code: Amount received for Sale: \$ Sold To: Donee (Organization):

P: Pilferage, S: Sold, I: Trade-in, Y: Donated, Z: Scrapped/Surplus, ZX Replacement Asset

Authorized Signature: Date: 1/11/18

\*Return original completed form to the Inventory Division within 10 days of receipt of the item(s) and/or transaction. If additional tags are required for P.O., call at 389-4965. \*