

BOROUGH OF POTTSTOWN
MONTGOMERY COUNTY
PENNSYLVANIA

NOTICE TO BIDDERS

SALE OF BOROUGH PARKS EQUIPMENT & MISCELLANEOUS ITEMS

NOTICE IS HEREBY GIVEN that bids for Borough used Equipment will be received by the Borough Council of the Borough of Pottstown **online via www.municibid.com only until 9:00 A.M. prevailing time on Friday February 4,2022** after which they will be publicly opened and read aloud.

All items are used and sold as is. All sales are final. All Equipment ran at time of sale posting. The Borough makes no guarantees regarding present operating conditions. Items being sold are:

<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Exmark 60" riding mower Lazer Z-X Series. 1104 hours USED and 2 NEW sets of blades – USED condition in good working order
2.	2016 6 x 10' Carmate tow behind enclosed trailer - Reinforced Roof LIKE NEW condition
3.	2003 John Deere 60" ride on mower – 757 series W/ Bagger Machine has 2323 hours, NEW motor in 2019 – approx. 243 hours on new motor USED condition in good working order
4.	Easy Dunker Dunk Tank – 500 gallons GOOD condition in good working order
5.	Other Miscellaneous Parks & Rec Items.

Items can be viewed by appointment only between the hours of 8:00 A. M. and 1:00 P.M., Monday through Friday. Phone **610-970-6608 at least 1 hour in advance.**

Award will be based on the highest bid for each item. Requires Borough Council approval.

Bids will **only** be received **online via Municibid** at www.municibid.com **Unless otherwise noted, Municibid will charge a fee directly to the winning bidder. The Borough will NOT accept personal checks or American Express as payment. All sales are final. Notice of Award to Bidders shall NOT occur prior to Council Meeting February 14, 2022.**

The Borough of Pottstown reserves the right to reject any or all bids or any part thereof in the Borough's best interests.

Charles D. Garner, Jr., Esquire
Borough Solicitor

Justin M Keller
Borough Manager

**BOROUGH OF POTTSTOWN
SALE OF BOROUGH PARKS & REC MISCELLANEOUS ITEMS**

INSTRUCTIONS TO BIDDERS

1. **BIDS:** Online sealed bids for **SALE OF BOROUGH PARKS & REC All ITEMS** will be received by the Borough Council of the Borough of Pottstown until **9:00 A.M.**, prevailing time, on **Friday February 4, 2022**, at which time they will be publicly opened and read. **All proposals must be submitted via www.municibid.com** at time of Bid.

Proposals shall be completely filled in and properly signed by the bidder or an authorized agent of the bidder.
2. **AS IS:** All Items shall be sold as is and ran at the time of the sale posting; however, the Borough does not guarantee the operating condition of any.
3. **AWARD:** A Notice of Award for purchasing equipment from the Borough of Pottstown as advertised may be made to the responsible bidder whose base bid for any item is highest in comparison with other bids. **The Borough cannot make official Award before February 14, 2022, to allow for formal review process completion.**
4. **PAYMENT:** Unless otherwise noted, Municibid will charge a fee directly to the winning bidder. Payment to the Borough of Pottstown shall be within **TEN (10) days** after Notice of Award. The Borough will **not** accept personal checks or American Express for payment of vehicle purchase. Unless otherwise approved by the Borough in advance, **the successful bidder must be personally present to make payment to the Borough. All sales are final.**
5. The Borough of Pottstown reserves the right to waive any informality in, or to reject any or all bids or any part thereof, in the Borough's best interests
6. **EXAMINATION:** Bidders are responsible for familiarizing themselves of the existing conditions and making their own bid.
7. **QUESTIONS:** Should the Bidder detect discrepancies, conflicts, substantive errors or omissions in the elements that constitute the Contract, the bidder shall notify the Borough.
8. The Borough will provide vehicle battery jumping if needed Monday through Friday between 8:00 a.m. and 3:00 p.m. **IF NOTIFIED IN ADVANCE.** Purchasers are solely responsible for all registrations, licenses, inspections and removing vehicles / equipment from Borough property.

GENERAL SPECIFICATIONS

1. Equipment may be viewed by appointment **ONLY**. Phone **610-970-6528** **at least 1 hour in advance** and meet at the Public Works office in the Borough Administration Building located at 100 E. High Street Pottstown between the hours of 8:00 A. M. and 3:00 P.M., Monday through Friday.
2. **All items will be sold as is. All sales are final.** The Borough does not guarantee the operational condition of any item listed. Borough Council **CANNOT** make official Award until formal review is completed.
3. A Notice of Award for purchasing Items from the Borough of Pottstown as advertised may be made to the responsible bidder whose base bid for any item is highest in comparison with other bids.
4. Terms: Payment must be made to the Borough within **TEN (10)** days of Notice of Award of bid. **Personal checks and American Express will NOT be accepted as payment. Payment (cashiers check, certified check, cash, credit or debit cards limited to Visa, Master Card, Discover) must be payable to the Borough of Pottstown and made at the Finance Department before any equipment is removed from Borough Property.**
5. Following Award by Borough Council, the successful bidder will be notified to appear at Borough Hall (100 E. High Street, Pottstown) Monday through Friday between the hours of 8:00 a.m. and 3:00 p.m. with positive personal identification and payment. Equipment **cannot** be taken from Borough property until the foregoing has been performed.
6. The **successful bidder is solely responsible** for any vehicle's required registration / licensing and insuring as well as removing Items from Borough property after payment.